

STUDENT APPLICATION FOR TENANCY

FOR INTERNAL USE ONLY			
ADDRESS OF PROPERTY APPLIED FOR			
APPLICATION APPROVED			
PHOTO ID			
TO BE COMPLETED IN CAPITALS			
TENANT DETAILS			
NAME			
AGE			
DOB			
TELEPHONE	(M)	(H)	(W)
EMAIL			
HOME ADDRESS			
TIME AT ADDRESS			
CURRENT TERM TIME ADDRESS			
ADDRESS			
TIME AT ADDRESS			
REFERENCE AVAILABLE (please tick)	Yes		No
LANDLORD NAME			
LANDLORD TEL			
PREVIOUS TERM TIME ADDRESS			
ADDRESS			
TIME AT ADDRESS			
REFERENCE AVAILABLE (please tick)	Yes		No
LANDLORD NAME			

LANDLORD TEL			
INCOME			
EMPLOYER			
SALARY/WAGE PER HOUR			
STUDENT LOAN APPROX.			
BURSARY APPROX.			
EDUCATION			
UNIVERSITY			
YEAR AT START OF LEASE			
COURSE TITLE			
GUARANTOR			
NAME			
ADDRESS			
TEL	(M)	(H)	(W)
OCCUPATION			
EMPLOYER NAME AND ADDRESS			
RELATION TO TENANT			
HOMEOWNER (please tick)	YES	NO	
PAYMENT OF RENT			
Rent is taken by Standing Order Monthly. It is your responsibility to ensure there are sufficient funds in your account and to check that your rent has been processed by 1 st of each month.			
Late rent will incur a fee of £30 on a weekly basis, from 2 nd of each month.			
RELEASE OF KEYS AND MOVE IN			
PROPERTY KEYS CAN NOT BE RELEASED UNTIL <u>ALL TENANTS</u> IN THE TENANCY HAVE RETURNED ALL DOCUMENTS, COMPLETED CORRECTLY AND FULL DEPOSITS WITH THE FIRST MONTH'S RENT IN ADVANCE HAVE BEEN PAID.			
IT IS THE TENANT'S INDIVIDUAL RESPONSIBILITY TO ENSURE THAT THEIR HOUSEMATES GET DETAILS IN AND THAT ALL DOCUMENTATION IS CORRECT. IF THERE ARE ANY QUERIES REGARDING INFORMATION CONTACT OUR OFFICE IMMEDIATELY.			
DECLARATION			
WE CANNOT PROCEED WITH THIS APPLICATION IF YOU DO NOT SIGN			
I HEREBY CONFIRM THAT THE INFORMATION PROVIDED BY ME IS, TO THE BEST OF MY KNOWLEDGE, TRUE. I CONSENT TO THIS INFORMATION BEING VERIFIED BY CONTACTING THIRD PARTIES DETAILED IN THIS FORM. I UNDERSTAND THAT THE RESULTS OF THE FINDINGS WILL BE FORWARDED TO THE LANDLORD AND MAY BE ACCESSED AGAIN SHOULD I DEFAULT ON MY RENTAL PAYMENT OR APPLY FOR A NEW TENANCY AGREEMENT IN THE FUTURE. I AGREE THAT PROPERTY PEOPLE AND/OR THEIR APPROVED AGENT MAY SEARCH THE FILES			

OF A CREDIT REFERENCE AGENCY AND IDS LTD, THE INSURANCE INDUSTRIES DATA COLLECTION AGENCY, WHICH WILL KEEP A RECORD OF THAT SEARCH.

I ALSO UNDERSTAND THAT IN THE EVENT OF MY DEFAULTING ON THE RENTAL PAYMENT, THAT ANY SUCH DEFAULT MAY BE RECORDED WITH THE CREDIT REFERENCING AGENCY WHO MAY SUPPLY THE INFORMATION TO OTHER CREDIT REFERENCING COMPANIES IN THE QUEST FOR THE RESPONSIBLE GRANTING OF TENANCIES, INSURANCE AND CREDIT.

I UNDERSTAND THAT IN THE EVENT OF ANY DEFAULT BY ME IN RESPECT OF THE COVENANTS IN MY TENANCY AGREEMENT WITH MY LANDLORD, THE INFORMATION CONTAINED HEREIN MAY BE DISCLOSED TO TRACING COMPANIES AND/OR DEBT COLLECTION AGENCIES IN ORDER TO RECOVER MONIES DUE OR TO TRACE MY WHEREABOUTS. PROPERTY PEOPLE WILL REMAIN THE DATA CONTROLLER FOR THE PURPOSES OF THIS APPLICATION. THE INFORMATION PROVIDED BY ME IN THIS FORM IS INFORMATION AS DESCRIBED IN GROUND 17 OF THE HOUSING ACT 1996 AND I UNDERSTAND THAT IF ANY INFORMATION WITHIN THIS APPLICATION IS FOUND TO BE UNTRUE, IT SHALL BE DEEMED AS GROUNDS FOR A TERMINATION OF THE TENANCY.

THIS APPLICATION IS GIVEN UNDER THE UNDERSTANDING THAT THE PROPERTY IN WHICH IT IS IN RELATION TO IS TAKEN IN THE CONDITION AS SEEN ON THE DAY AND THAT THE HOLDING FEE HAS BEEN PAID.

I UNDERSTAND THAT I WILL HAVE 1 WEEK FROM THE DATE HEREOF TO COMPLETE ALL NECESSARY DOCUMENTATION, IN ORDER TO MAKE MY TENANCY LEGALLY BINDING, UNLESS OTHERWISE SPECIFIED BY THE AGENT IN ADJOINING DOCUMENTATION.

I FURTHER UNDERSTAND THAT FAILURE TO COMPLETE ANY ASSOCIATED PAPERWORK WITHIN THE ALLOCATED TIME FRAME, WILL PERMIT PROPERTY PEOPLE TO CHARGE A FEE OF £199 +VAT AND RECOGNISE THAT THE PROPERTY SHALL BE REMARKETED FOR LET.

SIGNED	
DATE	